1. Purpose
   The purpose of this procedure is to set forth deck operation procedures in several areas determined important to document in the Safety Management System.

2. Responsibility
   It is the responsibility of the Master to establish procedures and to document those procedures in the Safety Management System. Once these procedures are established it is the responsibility of each deck officer and engineer to insure that the vessel is prepared for the conduct of each of the evolutions set forth in this instruction.

3. General
   There are a number of evolutions that require procedures to be established to insure that the vessel is adequately prepared to engage in those activities and do so safely. The operational activities covered in this procedure include but are not limited to: anchoring, arrival and departures from port, and mooring.

   All members of the vessel crew have the right to stop operations if they feel that a procedure or hardware appears unsafe. Any stop command should be followed by a review of the situation that was of concern to the crew member.

   Since each of the vessels operated by MBARI is different, no one set of procedure applies to all the vessels. Therefore, the specific procedure shall be documented in the vessel’s portion of the Safety Management Manual.

   In general, these procedures shall set forth any equipment arrangements such as main propulsion or ship’s service generators that are expected to be in place for the activity to take place. These procedures shall include checklists that are to be accomplished prior the commencement of the activity. These checklists should include any tests that are required to be performed prior to the activity.

4. Reporting
   Each procedure shall be included in the Safety Management Manual and shall be treated just as any other procedure that is documented in the manual.